

City of Cincinnati

Office of the Mayor



*Interdepartmental
Correspondence Memo*

Date: December 5, 2001

To: Councilmember John Cranley, Finance Committee Chair

From: Mayor Charlie Luken *CL*

Copies To: Members of Council, Tim Riordan, and Bill Moller

Subject: 2002 Budget Update Recommendations

I am submitting to you via this memorandum my recommendations for the City of Cincinnati 2002 Budget Update. I believe strongly that the City must begin on a course of prioritizing direct services versus indirect services. During the next year, I urge Councilmembers and the manager to analyze which services are non-essential. The entire focus of the Biennial budget message in December 2002 should be to have a streamlined budget that focuses on the services that matter to our citizens most. Examples include safety, street cleaning, road repairs, and health services.

Two ordinances and three proposals are included with this report. These five are the budget priorities I would strongly encourage to be passed.

Eliminate the Safety Department

With the passage of Issue 5, it is clear that citizens want direct accountability in the Police and Fire Departments. The proposed ordinance elevates the Police Chief and Fire Chief to Department Heads. This is an important distinction—the Police and Fire Chiefs will now report directly to the City Manager.

The Safety Department is an unneeded bureaucracy in City Government, and should be eliminated with the passage of this budget. The total savings to taxpayers will be approximately \$573,000.

Eliminate the Department of Economic Development

While the City must continue to do economic development downtown and in our neighborhoods, we must take a new approach to our processes. The City's Economic Development Department is another unnecessary bureaucracy that slows down our growth. The attached ordinance merges the department of Neighborhood Services and Economic Development into the Department of Neighborhood Development and

Housing. It will be up to the director to continue strategies that will cut waste and unnecessary expenditures in this department. The total savings is approximately \$133,000.

In an ordinance under separate cover, you will receive additional information about expanding the boundaries of the Port of Greater Cincinnati Development Authority to cover all of downtown development.

Eliminate Citicable Funding

Citicable currently is funded at \$578,000. I believe that some of these funds could be better spent in the City's general fund. Citicable provides an important service by televising City Council meetings and Council Committee meetings. This service should continue—as should the closed captioning that Citicable provides for these meetings. However, I do believe that we should cut at least \$190,000 from the Citicable budget. This will be returned to the general fund. The administration should look for additional ways to save money in the Citicable office.

Eliminate Litter Patrol Officer Program

This is the clearest example of a non-direct service in the City of Cincinnati. Litter patrol officers currently spend time on citations and following up on complaints of litter and illegal dumping. We should, however, be spending our resources on fixing our street sweeping machines, and keeping the streets clean. According to the City of Cincinnati Public Works department, the City owns 11 street-sweeping machines. On average only 5 are working at any given time. This is an unacceptable figure. Citizens of Cincinnati should expect their streets to be cleaned regularly by street-sweepers. I suggest eliminating the Litter Patrol, and saving approximately \$426,000. This money, and possibly additional monies, should be directed to street-sweepers. Litter ordinance citations can now be handled through the Department of Buildings and Inspections. (Some citations are already handled from this department.)

Increased Arts Funding—I am strongly encouraging the establishment of a one million dollar fund for capital arts projects. This fund should immediately examine funding for Music Hall and the Cincinnati Opera, and the Taft Museum. As evidenced by the development in the immediate vicinity of the Aronoff Center, and the upcoming excitement about the Contemporary Arts Center, we should emphasize the value of Arts in our economic development plans. One potential source of funding is the money that will be reimbursed to the City from the United States Postal Service. The USPS will likely reimburse the City for expenses relative to the Seymour Avenue Relocation project.

Additional Suggestions

There are a number of programs that I believe the Finance Committee should carefully evaluate. Some reductions should be made in each request.

Parental Responsibility—This program, funded at \$212,000, was begun in the early 1990's as a program to teach single parents how to be good parents. It is currently funded out of the general fund—not the human services budget. This is an incorrect funding method, and I suggest that the program, if funded at all, be funded from the Human Services Policy Budget. *(Suggested cut: \$100,000)*

Greater Cincinnati Chamber of Commerce—The Chamber currently receives funding for economic development and for a Regional Marketing Project. The Regional Marketing Project is a valuable tool in creating a regional growth plan. Funding for economic development, however, is better redirected toward a streamlined economic development strategy. *(Suggested cut: \$80,000)*

City Manager's Office (Office of Environmental Services)—Again, I believe we should be focusing on direct services, and I ask that the committee examine this department's mission and its level of service to Cincinnatians. *(Suggested cut: \$300,000)*

Grassroots Leadership Council—Currently this group receives \$279,000 of City Funding. We should begin the process of gradually reducing budgets for organizations that have gotten off the ground and are progressing on their own. *(Suggested cut: \$100,000)*

Keep Cincinnati Beautiful—This is not a direct service and is currently funded by the City, State and private donations. We should begin to examine alternatives for city funding to KCB. The resources devoted to KCB are better directed toward cleaning programs in our neighborhoods. *(Suggested cut: \$80,000)*

Stormwater Utility—This is an unnecessary charge that is applied to our residents' water bills. Eliminating the stormwater utility will save customers approximately 28 dollars per water bill. An audit of Stormwater Management reveals questionable results. The system was intended to be the beginning of a regional initiative. It has not happened. The Utility should be eliminated.

City of Cincinnati



Charlie Luken
Mayor

Office of the Mayor

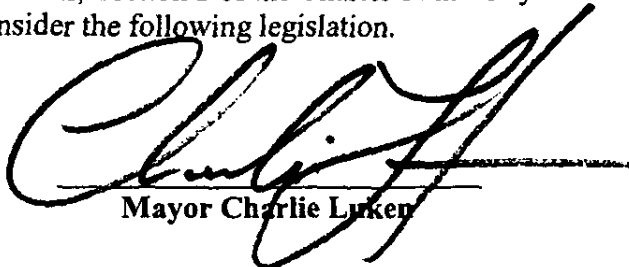
Room 150, City Hall
801 Plum Street
Cincinnati, Ohio 45202

Phone (513) 352-3250
Fax (513) 352-5201

December 5, 2001

PROPOSED LEGISLATION

Pursuant to Article III, Section 2 of the Charter of the City of Cincinnati, I hereby propose that council consider the following legislation.



Mayor Charlie Luken

City of Cincinnati



Interdepartment
Correspondence Sheet

Date: December 5, 2001

To: Mayor Charles Luken
From: Fay D. Dupuis, City Solicitor *FD*
Subject: **ORDINANCE - ELIMINATING THE DEPARTMENT OF SAFETY**

Transmitted herewith is an ordinance captioned as follows:

AMENDING Article IV of the Administrative Code to eliminate the *Department of Safety* and its administrative functions relative to the Police and Fire Divisions, and further, establishing the Police and Fire Departments as operational departments of the City and ordaining Supplementary Section 6 of Article II to permit the City Manager to reassign duties formerly performed by the Director of Safety.

The accompanying ordinance reflects the following changes in the organization of the City's operating departments:

- the elimination of the Department of Safety and the Director of Safety
- the establishment of the Departments of Police and Fire with the Police Chief and Fire Chief designated as the directors of their respective departments
- the provision of certain administrative services formerly assigned to the Department of Safety, such as licensing and control of public vehicles, licensing and control of off-street parking facilities, and the management of the City's radio systems and public burial grounds, shall henceforth be assigned by the City Manager as necessary to appropriate City departments
- all other functions of the Department of Safety or the Director of Safety shall be reassigned by the City Manager notwithstanding references in the Municipal Code and other ordinances to that department and director.

When this and other proposed changes to the City's organization of departments take effect, a complete update of the Municipal Code will be performed, eliminating specific references therein to departments or divisions that may no longer exist or whose functions have changed. A comprehensive ordinance enacting those revisions will be forwarded to Council at that time.

FDD/JLH/(skj)
Attachment
CC2410.JLH
(ORD CC2376.JLH)

City of Cincinnati

J.L.H.

An Ordinance No. _____

-2001

AMENDING Article IV of the Administrative Code to eliminate the Department of Safety and its administrative functions relative to the Police and Fire Divisions, and further, establishing the Police and Fire Departments as operational departments of the City and ordaining Supplementary Section 6 of Article II to permit the City Manager to reassign duties formerly performed by the Director of Safety.

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio:

Section 1. That Article IV of the Administrative Code is amended to read as follows:

ARTICLE IV: DEPARTMENTS OF POLICE AND FIRE

§1. Department of Police.

There is hereby established a department of police. *The police department shall consist of a chief of police and such assistants, officers and employees as may be authorized by or pursuant to ordinance.*

§ 2. Chief of Police.

The chief of police shall be the director and commanding officer of the police department and, subject to the approval of the city manager, shall have control of the assignment and stationing of the members of the police department and the direction of the police work of the city. The office of the chief of police shall be subject to the control, direction and supervision of the city manager.

§ 2-A. Special Police Officers.

Any city employee whose duties require the exercise of police power within the scope of his or her employment may be commissioned a *special police officer by the chief of police* with the approval of the city manager. In the performance of official duties such employee shall have the powers of a police officer in arresting persons for offenses against the laws and ordinances.

§ 2-B. School Crossing Guards.

The city manager shall have the power to appoint, as school crossing guards, persons to protect children going to and from school during such hours as the city manager may designate.

School crossing guards, while directing traffic at the locations to which they are assigned, shall have the same powers as members of the regular police force doing like duty.

While directing traffic such guards shall wear such distinctive caps or other equipment to indicate their authority as may be determined by the city manager.

§ 3. Private Police Officers.

Private police officers performing special duties for the benefit of, and at the expense of, private persons or corporations may be commissioned by the chief of police with the approval of the city manager upon a showing by such private persons or corporations of the necessity therefor. Such commissions shall be conferred only upon persons of good moral character and shall run for a period of one year. The commissions shall be renewable for additional periods of one year each after like consideration. Such private police officers shall be subject to the orders of the chief of police and to the rules and regulations prescribed by the chief. They shall give bond in the amount of \$1,000 and shall have the powers of police officers in arresting and citing persons for offenses against the laws and ordinances. The police chief upon making his determination that the issuance of a private police commission is necessary may limit the powers to arrest and issue citations granted by the commission to those powers which are deemed necessary to perform the function for which the commission is issued. No person who has been dismissed from the regular police force shall be commissioned as a private police officer within a period of three years after such dismissal. The commission of a private police officer shall be subject to revocation by the chief of police at any time.

§ 4. Police Training School.

A police training school shall be maintained in which all recruits shall be instructed for a period of at least 60 days in the various branches of police technique, acquainting them with the regulations of the police force and instructing them in the laws and ordinances which they are called upon to enforce as well as in the manner of their enforcement. Courses shall be provided in matters of police administration, supervision, criminal investigation and identification, preparation of records and reports, the psychology of criminals and such other subjects as are necessary for the performance of police duties.

§ 5. Department of Fire.

There is hereby established a department of fire. The fire department shall consist of a fire chief and such assistants, officers and employees as may be authorized by or pursuant to ordinance.

§ 6. Fire Chief.

The fire chief shall be the director and commanding officer of the fire department, and, subject to the approval of the city manager, shall have control of the assigning and stationing of the members of the fire department and the direction of the work thereof. The office of the fire chief shall be subject to the control, direction and supervision of the city manager.

§ 7. Authority in Preventing Spread of Fire.

The fire chief or any person in command at any fire shall have authority to order the removal of fences, lumber, or other combustibles, and the pulling down of any house, building, or other structure, when, in the opinion of such person, the public safety shall require it.

§ 8. Cincinnati Fire Prevention Board of Appeals.

There shall be a Cincinnati fire prevention board of appeals whose duty it shall be to hear and rule upon appeals taken from any notice, order or other decision, any one of which was issued in writing by the fire chief. The board shall be composed of five members: one shall be actively engaged in the field of fire insurance, one shall be a consulting engineer engaged in the design or supervision of mechanical installations, one shall be a mechanical contractor, and two shall be representatives of the public at large.

The members shall be appointed by the city manager for original terms of one, two, three, four and five years, respectively, and thereafter for terms of five years each. Members may be removable by the city manager at any time.

§ 9. Fire Department Training School.

A training school shall be maintained for the instruction of all recruits and members of the fire department in the various branches of their work, acquainting them with the regulations, laws, and ordinances affecting their official duty and familiarizing them with fire force practices, methods, and the use of equipment.

§ 10. Bomb Disposal Unit.

There is hereby established within the Cincinnati fire department a bomb disposal unit for the purpose of detecting, defusing, removing and disposing of bombs and explosive devices.

Section 2. That Supplementary Section 6 of Article II of the Administrative Code is hereby ordained to read as follows:

Article II

§ 6. Administrative Services.

The city manager shall assign the following administrative services, formerly under the direction of the director of safety, to appropriate administrative offices.

- (a) the administration of ordinances relating to the licensing and control of public vehicles and their operations;

- (b) the administration of ordinances relating to the licensing and control of off-street parking facilities not owned by the city of Cincinnati;
- (c) the management, control, and preservation of all public burying grounds and cemeteries belonging to the city;
- (d) the licensing and supervision of all hand peddlers and itinerant vendors not otherwise licensed under ordinances;
- (e) the management and administration of the city's radio systems and all radio systems maintenance;
- (f) the general supervision and direction of offices established in the former department of safety by ordinance.

Section 3. That all other functions and responsibilities of the director of safety or the department of safety, including those defined in the Municipal Code or other ordinances of the City, shall be reassigned by the City Manager, notwithstanding references to the director of safety or department of safety therein.

Section 4. That Article IV of the Administrative Code currently in effect is repealed.

Section 5. This ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed _____ A.D., 2001

Mayor

Attest: _____
Clerk



Office of the Mayor

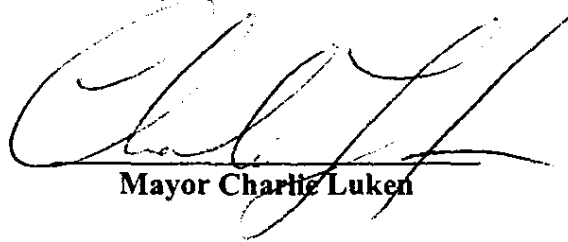
Room 150, City Hall
801 Plum Street
Cincinnati, Ohio 45202

Phone (513) 352-3250
Fax (513) 352-5201

December 5, 2001

PROPOSED LEGISLATION

Pursuant to Article III, Section 2 of the Charter of the City of Cincinnati, I hereby propose that council consider legislation that cuts at least \$190,000 from the budget of Citicable. These funds should be returned to the General Fund. The administration should identify ways to save at least \$190,000 and still preserve the televising of City Council and Committee meetings, as well as the closed captioning that accompanies these broadcasts.



Mayor Charlie Luken

STATEMENT

While Citicable is a necessary service, it is currently over-funded. Citicable should concentrate on broadcasting only City Council and Committee meetings. These broadcasts should continue to include closed-captioning.

The administration should identify ways to save at least \$190,000, and potentially more. These funds would be better used in the General Fund.



Office of the Mayor

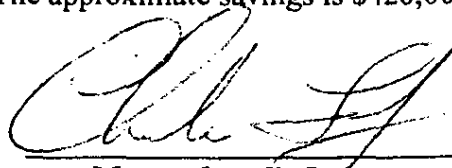
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December 5, 2001

PROPOSED LEGISLATION

Pursuant to Article III, Section 2 of the Charter of the City of Cincinnati, I hereby propose that council consider legislation that would eliminate the Litter Patrol funding in the 2002 budget update. The approximate savings is \$426,000.



Mayor Charlie Luken

STATEMENT

The City should focus on providing direct services, and the \$426,000 currently used for Litter Patrol would be better spent on street-sweeping services. Currently the Department of Buildings and Inspections performs litter patrol citations. Our neighborhoods and business districts should be swept frequently, and our street-sweeping machines should be kept in proper working order at all times.



Office of the Mayor

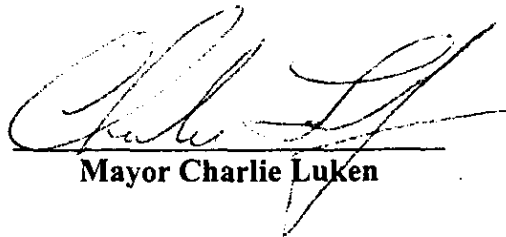
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December 5, 2001

PROPOSED LEGISLATION

Pursuant to Article III, Section 2 of the Charter of the City of Cincinnati, I hereby propose that council consider legislation that will create a one million dollar fund for capital arts projects.



Mayor Charlie Luken

STATEMENT

The City should establish a one million dollar capital arts fund to provide for increased support of arts organizations. The City has benefited from exceptional economic development in our current arts districts, and we should continue to rely on these projects to spur economic development both in our neighborhoods and especially downtown.

One potential funding source for the creation of this fund is the reimbursement the City is scheduled to receive from the United States Post Office.



Office of the Mayor

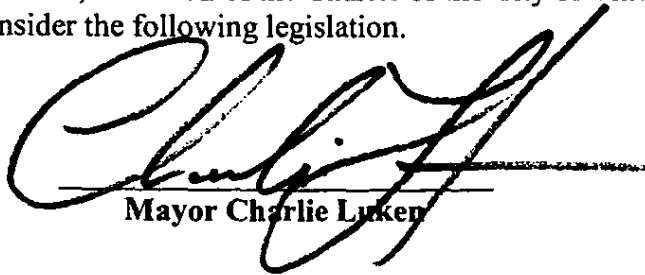
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Mayor Charlie Luken

City of Cincinnati



Interdepartment
Correspondence Sheet

Date: December 5, 2001

To: Charles Luken, Mayor

From: Fay D. Dupuis, City Solicitor

Subject: **ORDINANCE - NEW DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT AND HOUSING**

Transmitted herewith is a draft ordinance to create the new Department of Neighborhood Development and Housing.

MODIFYING the provisions of the Administrative Code of the City of Cincinnati to create a Department of Neighborhood Development and Housing by combining the Department of Economic Development with the Neighborhood Services Department.

This ordinance will create a new Department of Neighborhood Development and Housing to replace the existing Department of Economic Development and existing Neighborhood Services Department. Attached is a copy of a comparison of the existing Article XXIV Neighborhood Services Department of the Administrative Code of the City of Cincinnati compared to the new Article XXIV Neighborhood Development and Housing.

The ordinance does the following:

- Repeals Article XXIII, Department of Economic Development, of the Administrative Code of the City of Cincinnati,
- Repeals Article XXIV, Neighborhood Services Department, of the Administrative Code of the City of Cincinnati,
- Merges the existing Department of Economic Development into the existing Neighborhood Services Department and creates a new department called Neighborhood Development and Housing,

Attachment

FDD/JFL/(skj)
ECDV1090.JFL
(ORD ECDV1085.JFL)

City of Cincinnati
An Ordinance No. _____

J.F.L.

-2001

MODIFYING the provisions of the Administrative Code of the City of Cincinnati to create a Department of Neighborhood Development and Housing by combining the Department of Economic Development with the Neighborhood Services Department.

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio, three -fourths the members thereof concurring:

Section 1. That supplementary Section XXIV, Department of Neighborhood Development and Housing of the Administrative Code of the City of Cincinnati is hereby ordained to read as follows:

**ARTICLE XXIV: DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT
AND HOUSING**

§1. Director of Neighborhood Development and Housing.

There is hereby established a department of neighborhood development and housing to be administered by a director of neighborhood development and housing, appointed by and subject to the control and supervision of the city manager.

§2. Duties of Director of Neighborhood Development and Housing.

The director of neighborhood development and housing shall administer and enforce all housing assistance and development programs and related housing and development loan programs, industrial development and related industrial loan programs, commercial development in neighborhood business districts and related commercial loan programs, neighborhood assistance and liaison activities, and neighborhood support program.

The director of neighborhood development and housing shall administer the funding of essential human services; community development programs, including public facilities and improvements consistent with human services policies of the city; contracts with community based health centers; cultural activities including the city's allocation for the arts and consumer services and perform such other duties as may be assigned by the city manager or by ordinance of council.

Section 2. That existing Article XXIII, Department of Economic Development and Article XXIV, Neighborhood Services Department of the Administrative Code of the City of Cincinnati, is hereby repealed.

Section 3. That this ordinance shall be in force and take effect from and after the earliest period allowed by law. This ordinance shall become operative on February 1, 2002.

Passed _____ A.D., 2001

Mayor

Attest: _____
Clerk